State of Alabama
Department of Education

Request for Proposal
RFP# SDE2012-02

Synopsis:

RFP for creating a plan to provide extended general education services, character education services, or enrichment activities for at-risk youth.

Due Date: August 26, 2011
Time: 5:00 P.M.
Location: Gordon Persons Building, Room 5119
50 North Ripley Street
Montgomery, AL 36104

RFP Public Opening: August 31, 2011
Time: 10:00 A.M.
Location: Gordon Persons Building, Room 5119
50 North Ripley Street
Montgomery, AL 36104

Inquires related to this RFP should be directed to:

Kimi Riggins, Administrative and Financial Services
Alabama State Department of Education
50 North Ripley Street, Room 5119
Montgomery, AL 36104
Telephone (334) 353-8620
Email: kriggins@alsde.edu
Overview

The Alabama State Department of Education is accepting proposals for innovative programs that increase the opportunities for student successes. These can include programs that assist in preventing students from dropping out of school and that are focused primarily on students who are considered at-risk. Such proposals may include, but not be limited to, graduation coaches, remediation for students, after-school and tutorial programs, career/technical programs, character education, enrichment activities, programs that enhance reading and mathematics abilities in students, physical fitness and nutrition programs to reduce childhood obesity, activities that increase grade-to-grade promotion, career and college readiness and early warning and prevention programs.

I. Evaluation Criteria

Factors that will be considered in evaluation of proposals include:

a. Number of at-risk students served
b. Purpose of program
c. Success of program/Evaluation results or data from other relevant programs implemented in similar efforts
d. Size/scope of request, including funding request(s)
e. Sustainability of program

II. Awards

Any funds awarded shall be from 100% state funds. Any funds not disbursed/obligated by September 30, 2012, must be refunded to the Department of Education. A final expenditure report must be submitted by October 31, 2012.

Any private or not-for-profit entity allocated funds for grants must comply with State of Alabama purchasing requirements for any goods and/or services or equipment purchased with grant funds. Any not-for-profit entity must verify its current Internal Revenue Service (IRS) status with the Department of Education prior to any grant funds being allocated.

Funds provided by this grant may be used for items normally allowed from state funds. Funds will not be expended for social entertainment activities, awards, or other activities for which state funds could not be approved.
II. Submittal Requirements

Proposals should consist of, but not necessarily be limited to, the following:

- Proposal cover letter addressed to Dr. Larry Craven Interim, State Superintendent of Education submitted on Local Education Agency (LEA)/Non-profit/Private firm letterhead.
- If not an LEA, a brief narrative describing non-profit/profit firm.
- Description and purpose of program.
- Description of implementation process (number and type of staff, schedule, duration, location, etc.).
- Number and demographical information about students to be served.
- Cost of program/Amount of proposal request.
- Timeline for implementation.
- Other leveraged resources devoted to this effort.
- Description of evaluation criteria used to determine success of program.
- Attachments supporting the proposal are allowable.

The original and four (4) copies of submitted response to RFP should be received by the State Department of Education by 5:00 P.M. on August 26, 2011, at the following address:

Alabama Department of Education
Administrative and Financial Services
50 North Ripley Street
5119 Gordon Persons Building
Montgomery, AL 36104

Attention: Kimi Riggins

All questions regarding this RFP must be emailed to the following address for response:

krippins@alsde.edu
| **Number of at-risk students served** |  |
| **Purpose of program** |  |
| **Success of program/Evaluation results or data from other relevant programs implemented in similar efforts** |  |
| **Size/scope of request, including funding request(s)** |  |
| **Sustainability of program** |  |
| **Other leveraged resources devoted to this effort.** |  |